**FORM 2A**

**AN CHÚIRT CHUARDA  
THE CIRCUIT COURT**

**CIRCUIT COUNTY OF**

**ORDINARY CIVIL BILL**

**BETWEEN  
  
........... Plaintiff**

**AND**

**........... Defendant**

You are hereby required within ten days after the service of this Civil Bill upon you to enter or cause to be entered with the County Registrar, at his Office at ......................, an Appearance to answer the claim of .................... of ,.............. the Plaintiff herein.

And take notice that unless you do enter an Appearance, you will be held to have admitted the said claim, and the Plaintiff may proceed therein and judgment may be given against you in your absence without further notice.

And further take notice that, if you intend to defend the proceeding on any grounds, you must not only enter an Appearance, but also, within ten days after Appearance, deliver a statement in writing showing the nature and grounds of your Defence.

The Appearance may be entered by posting same to the said Office and by giving copies thereof to the Plaintiff or his Solicitor by post and the Defence may be delivered by posting same to the Plaintiff or his Solicitor.  
  
Dated the ..... day of ......................  
  
Signed ..........…………………............................  
Plaintiff/Solicitors for the Plaintiff  
  
To: .............….............  
Defendant/Solicitors for the Defendant  
  
And  
  
To: The County Registrar

**INDORSEMENT OF CLAIM**

[Insert details of Plaintiff's claim including the basis upon which jurisdiction is claimed]  
  
THE PLAINTIFF CLAIMS:  
  
[Insert details of reliefs sought by the Plaintiff]  
  
......................................………………………